



PetPalsNC

Supporting Pet-Assisted Therapy and Activities in Schools
Since 2007

info@petpalsnc.org ~ www.petpalsnc.org

PetPalsNC is a 501(c)3 non-profit that, for years, has been recruiting and supporting certified therapy dog Teams (dog+ handler) to work with elementary, middle, and high school students who are coping with a variety of challenges. The services are free to schools, and when the pandemic hit, there were more than 50 Teams doing incredible work in almost 40 schools in Orange, Durham, Chapel Hill/Carrboro, and Granville school systems, as well as in 2 State schools. We are expanding our Board to meet increasing demands to serve more schools. If you have skills that could benefit us and want to work with a great group, please submit an application. We also have positions open for work on Board Committees. For more information, contact us at info@petpalsnc.org and/or via the website www.petpalsnc.org

PetPalsNC (PPNC) Board Member Recruitment Packet

Contents:

- PPNC Mission/Values/Impact/Vision Statement and Summary of Strategic Directions
- Board Member Job Description
- Application Form

Instructions: Please send completed application to info@petpalsnc.org

Mission, Values, Impact, and Vision

Mission Statement:

Founded in 2007, PetPalsNC (PPNC) promotes and supports free animal-assisted intervention for public school K-12 students to enhance academic, social, emotional, and behavioral growth.

Values:

PPNC was established as a school social work program and the following core values continue to be central to the organization, both in business decisions and in service delivery: Service, Dignity and Worth of both People and Animals, Importance of Relationships, Integrity, and Competence.

Impact:

Since its inception, PPNC has provided thousands of students with the mental, physical, educational, social, and motivational support they need to sustain and enhance their daily lives. We were able to resume our services in the 2021-2022 school year and in the current 2022-2023 school year, we are back in 25 schools in Orange, Durham, Chapel Hill/Carrboro, and Granville school systems. PPNC is powered by more than 30 talented and dedicated certified pet therapy teams.

Vision:

Many more schools and school systems are interested in working with PPNC to make a difference in the lives of even more children. In this complex and often intimidating time in our country, we will strive to be there to support as many children as possible: we are only constrained by our resources. Please consider joining us on this journey!

Summary of Strategic Directions 2022 – 2023

1. Continue to deliver and expand purpose-directed, high quality programs to support public school systems and children in K-12 through the use of animal-assisted therapy.
2. Ensure that PetPalsNC (PPNC) is a sustainable organization well into the future by growing human, financial, and technological resources to support program goals.
3. Enhance communication resources to promote PPNC's unique capabilities to communities and school systems, and to seek feedback to help inform future program development.
4. Ensure that PPNC's Board of Directors, staff/volunteers, and pet therapy teams have the tools they need to deliver the highest quality programs to client schools.

Board Member Job Description

Title: Board of Directors Member

Purpose: To ensure that PetPalsNC achieves its mission to promote and support animal-assisted therapy and activities for public school K-12 students to enhance academic, social, emotional, and behavioral growth.

Term: Three years, may be elected for two terms.

Reports To: Board of Directors Chairperson

Key Responsibilities:

- Determines PPNC's mission and purposes, develops and evaluates strategic plans.
- Implements policies and procedures contained in the PPNC's bylaws and monitors the policies of the Board of Directors.
- Develops financial resources to meet the needs of the organization via fundraising and donation solicitation.
- Approves and monitors a budget system based on expected revenue and the needs of the organization.
- Monitors fiscal controls and ensures accountability and an annual outside audit.
- Makes a personally meaningful annual contribution (financial or otherwise) to the organization.
- Attends board meetings regularly and on time; participates in voting.
- Becomes well informed in advance on agenda items, contributes knowledge and expresses points of view, and helps the board make decisions reflecting the thinking of the total group.
- Attends meetings of committees to which appointed.
- Assumes board leadership responsibilities as requested and as possible.
- Monitors the management of organization property, including acquisition and disposition.
- Ensures effective public relations for the organization.
- Approves and monitors human resources policies for paid and volunteer staff.
- Completes the Executive Director's annual performance review.

Board of Directors Application Form

Thank you for your interest in joining the PetPalsNC (PPNC) Board! Please complete this form to provide PPNC with useful information about yourself.

Name: _____

Phone Number(s): (Home) _____ (Cell) _____

Address: _____

Email address: _____

Briefly describe why you would like to join our Board of Directors and what you can contribute to our organization:

Your recent organizational affiliation(s) and your role(s):

1. _____

2. _____

3. _____

4. _____

Which of your skills would you like to utilize on the Board? Check those that apply and comment if desired:

- Board development _____
- Strategic planning _____
- Program development _____
- Staffing / HR _____
- Financial management _____
- Fundraising _____
- Evaluation _____
- Community networking _____
- Training _____
- Marketing _____
- Volunteer management _____
- Facilities management _____

Other skills or talents that you would like to utilize? _____

What would you like to personally gain from your participation on the Board (e.g., types of experiences, skills to develop, interests to cultivate, etc.)?

If you join the Board of Directors, you agree that you can commit at least 2-4 hours a month to attend Board and Committee meetings in addition to fundraising and special events and that your participation on the Board will not present any conflicts-of-interest.

Your signature: _____ Date: _____

If you are not selected as a member of the Board, would you consider joining PPNC as a volunteer to assist our organization in various ways that match your skills and interests? Yes No Perhaps